

**Discovery Community School
Steering Meeting
Location: Jill's House
June 2, 2011**

Laura welcomed everyone to the meeting.

Principal's Report

- Construction will be starting in 3 weeks on the new school. There will be a new page on the Sandburg Website that will give construction updates. Currently looking for storage options for items in DCS and PTSA portables. A total of two portables will stay.
- Playground area will be where portables are now and the natural playground.
- Recess committee planning for safety and rule changes. A new parent handout will be given to parents with new rules listed.
- A gate will be opened up on 82nd and the other gate will be closed due to the construction.
- Extended day care will move to the preschool area and preschool may move into the building.
- Music overflow class will move into Quest portable and Quest will move into building.
- 5.1 million dollar budget cuts for the LWSD this year. There is a 1.9% pay cut for teachers with no step increases, which will be spread out in different ways. 3% cut for administrators. These changes may affect class sizes. Details to be known on 6/7/2011 at the latest. Salary reductions have to be done with the bargaining groups in the district.

Teacher's report

- Diane reports that things are going great in the classroom.
- There will be some other spaces for the teachers to use on days when it will be really noisy with construction. Diane is working with Mark for another location.
- Currently working on cleaning out the DCS portable secondary to construction.
- Visit days are coming up. The 2nd graders will visit the middles and the 4th graders will visit the olders. The 6th graders will come and play games with the 1st graders.
- Reconfiguration is still looking at K-5 option. The teachers are okay with this and will support each other. The K-5 reconfiguration for DCS has not been finalized.

Treasurer's Report

- Matching funds have been coming in. Currently, there is approximately \$17,000.00 in the bank.
- Jill brought up the idea that EAS currently asks for the year's family contribution up front for new students. She asked if DCS should consider this. No decision was made.
- Spring camp has been paid in full. Spring Camp broke even and may have made a little bit of money.
- Kathy F. sent DCS a thank you for the donation we contributed towards the natural playground.
- District sent a thank you to DCS for the money that was donated towards outdoor ed. The actual thank you letters were passed around.
- The money DCS donated for instruments was just spent last week.

Volunteer Report

- Kim reported. Kim will be sending out an email stating that there has not been anybody sign up for hospitality coordinator. The question was raised whether to take that position off the org chart. It will be finalized at the new parent meeting in August.
- Hannah will be communications chair for constant contact.
- Jill is asking room reps to take home the party boxes for youngsters.

PTSA

- PTSA sent out an email for people to come clean out the PTSA portable.

Communications

- Dawn reported that she would train people on constant contact. Contact Dawn for training. Room reps, event coordinators and committee chairs should be trained on it.
- Mark reported there is a new communication tool for teachers/kids called “Communicator”. This will be replacing the portal pages.

Community Outreach

- DCS earned \$403.73 for Water For People.
- Bags for Hopelink’s End Summer Hunger program were distributed to all the students and are due June 17.

New Business

- A lengthy discussion was had about how to simplify the process of filling out all the forms at the root beer social. Cindy will follow up with Janet on some options.
- Jill reported that she and Susan have been working on organizing/clearing out the portable. Jill will make an inventory of items and put it on constant contact so people will be able to locate items easier.
- Laura could store items in plastic bins and can be delivered to her house.
- There are several large items that need special storage places.
- Shannon B brought up the idea of having an ad hoc committee who will address all the things that will come up due to 5th and 6th graders graduating next year.
- Mark reported that he has had a meeting with the 4th and 5th grade DCS parents regarding issues for next year (outdoor ed and graduation). There is double amount of money in the budget for next year for outdoor ed and graduation. Outdoor ed will be the same for the 6th graders as it has always been. The 5th graders outdoor ed has not been determined.
- Mark will be doing monthly coffee mornings with Sandburg/DCS parents for them to ask questions.
- A discussion was had about having all the “home school” middle school principals come to the November DCS meeting to explain how the middle schools will work. Laura will coordinate with Janet to find out which are the home schools for next years olders class. Mark will follow up with the principals.
- Summer Camp: Jill reported that 30 people signed up for Sunday night camp and only 12 people signed up for Monday night. The camp is August 21 and 22nd.
- Shannon B is working on the memory pages. She is also working on next years roster to have available to contact/update new parent.
- There was a question about space for Friday Specials next vs. only having access to 3 classrooms. Mark thought we would be able to find another space.
- Laura thanked Jill for all her work she has put in as the DCS Co-Chair.

Adjourned: 8:15